

Central Virginia Continuum of Care Reallocation Policy HUD CoC Competition FY2016

Reallocation Policy

The Monitoring and Evaluation Committee will meet annually or as needed to discuss potential reallocation of HUD CoC Competition Program project grants. Each project will be evaluated based on extent to which the project is necessary and addresses the CoC's priorities identified in the CVCoC Strategic Plan to End Homelessness. If a decision is reached to do so then a recommendation for reallocation of a specific project grant or project type will be submitted to the CoC Board. Criteria to be considered in a decision to recommend reallocation of a project/project type include:

- Alignment with the CVCoC Strategic Plan to End Homelessness
- Alignment with federal and state goals to end homelessness
- Monitoring and Evaluation Committee's audit report findings including fiscal responsibility, compliance with program guidelines and performance
- HMIS Data Quality Report Card score in accuracy, completeness and timeliness
- Meeting the CoC Project Performance Outcome Standards
- Consideration of unspent CoC funds
- Consideration of impact on the Consolidated Application score

If the Board endorses the recommendation to reallocate funding, the grantee will be notified by the Board and a request for proposals (RFP) will be widely distributed in the community to be solicited for use of the reallocated funds. The details of the RFP will be based on the current HUD CoC Competition Notice of Funding Availability.

Reallocation and Ranking Appeals Process

An ad hoc Reallocation/Ranking Appeals Committee will be formed by 3-5 CoC non-conflicted members to review all appeals and will make recommendations to the CoC Board. The Appeals Committee will be selected from the CoC Board or its designees. These individuals will have no conflict of interest in serving. Applicants may appeal any of the following decisions of the CoC Board:

- Placement of a project in Tier 2
- Reduction of a renewal grant amount
- Reallocation of a renewal grant

Applicants wishing to submit an appeal must notify the Collaborative Applicant's representative, Denise Crews at dcrews@lyncag.org by two days after the priority listing has been communicated. An appeal can be in the form of a letter, a memo or an email and must state the following:

- Agency name
- Project name
- Reason for appeal (no longer than 2 pages)
- Documentation to support the appeal

Applicants will be notified of the outcome no later than 2 business days after the appeal has been received.